

## Applying for a Christmas Cheer Board hamper

We understand that when English is not your first language it can be difficult to provide answers when you call in. Here is a list of questions you will be asked – you may want to print this out and write your answers down to assist you when you call.

### 1. Your first and last name

### 2. Identification:

Please provide 1 of the following:

MB Health card 6-digit number

Income Assistance (IA) Case Number

Student ID #

If you have just applied to MB Health and haven't received a number please let us know.

### 3. For any other adults in the house please provide their names and one of the ID types above

**4. Name, gender and age of each of the children in your household ages 0-17** – we provide gifts for children age 0 to age 14 but we also collect the names of those 15-17 to ensure that we provide the correct size of hamper for your family.

### 5. Your address including apartment or suite number

You will be asked the building type – house, apartment, duplex etc. If you share a home with others you will be asked additional questions to clarify if they should be on your application or if they need to call for their own.

**6. Phone Numbers:** start with cell phone number – if this is a text-only number please let us know. If there are other methods of contact (alternate phone, email, etc) please also provide this information.

### 7. You will be asked if you will be picking up the hamper at our warehouse

If you are unable to pickup your hamper, we will have the hamper delivered by our volunteer drivers – you may be asked for an email address in this case so that drivers have several ways to contact you to let you know they are on their way. Once you've chosen delivery it will be difficult to change this to pickup at a later time.

If this is a delivery, then please provide any additional information (eg. buzz code or doorbell is broken or come to the side door etc.), anything that will assist the volunteer driver to successfully deliver your hamper.

**8. Single applicants** can choose a voucher instead of a hamper, you can purchase the food or products that you need with the voucher. All vouchers must be picked up after December 5 at the Cheer Board Warehouse – 895 Century St.

**10. If you are on IA** and have given us your case number, you can skip this question. Otherwise we need to know your income.

Do you receive the GST rebate payment? If so we can move to the next question,

If you do not receive the GST rebate then please let us know the amount and frequency of any other income you have. This information is required for each adult that is not on IA with a case number.

**11. You can provide us with additional information** (allergies, dietary restrictions). Please note that our hampers do not contain fresh food.

**12. The last question is to find out your ethnicity** – just for the primary adult. We are gathering this information to better understand the community and address changes to hamper contents.

**13. When your application is complete, you will be given an application number** – it will make things easier when you come to pickup your hamper if you bring this application number with you. And don't forget to bring your MB Health card as well.

If you are picking up a hamper for someone else, you will need a written note of permission from them.

If you need someone to pickup your hamper for you, please provide them with a permission note, otherwise they will be unable to pickup your hamper for you.

Thank you,

**The Christmas Cheer Board of Winnipeg**